



PO Box 410149 • Charlotte, NC 28241

Toll Free: 1-800-334-1207

Choose to have your invoices delivered to your inbox and save **\$10.00** on your next purchase from United Supply Company. Please fill out this form or visit: unitedsupplyco.com and go to the resource tab to fill out and submit the Electronic Invoice Request Form.

When your Electronic Invoice Request Form is received by the credit department at United Supply Company, a **\$10.00** credit will be placed on your account.

- Environmentally Friendly
- Delivered Instantly
- Eliminates the risk of your invoice being lost or delayed when sent via mail
- Eliminates the need to keep up with paper copies
- Easy to file
- Manage invoices at the office or home

Electronic Invoicing Request Form

To register your account to receive Electronic Invoicing please furnish the following information.

Account #: _____

Account Name: _____

Contact: _____

Email Address: _____

Send My Invoices Electronically

NOTE: By signing up to receive invoices electronically, you will no longer receive paper invoices by mail.

Return the Electronic Invoicing Request to United Supply Company by mail or fax:

To return your Electronic Invoice Request Form by mail, send to:

**United Supply Company
Attn: Credit Department
PO Box 410149
Charlotte, NC 28241**

To return your Electronic Invoice Request Form by FAX:

Fax form to: 704-587-1617