



PO Box 410149 • Charlotte, NC 28241

Toll Free: 1-800-334-1207

Choose to have your invoices delivered to your inbox and save **\$10.00** on your next purchase from United Supply Company. Please fill out this form or visit: [unitedsupplyco.com](http://unitedsupplyco.com) and go to the resource tab to fill out and submit the Electronic Invoice Request Form.

When your Electronic Invoice Request Form is received by the credit department at United Supply Company, a **\$10.00** credit will be placed on your account.

- Environmentally Friendly
- Delivered Instantly
- Eliminates the risk of your invoice being lost or delayed when sent via mail
- Eliminates the need to keep up with paper copies
- Easy to file
- Manage invoices at the office or home

### ***Electronic Invoicing Request Form***

***To register your account to receive Electronic Invoicing please furnish the following information.***

Account #: \_\_\_\_\_

Account Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### ***Send My Invoices Electronically***

NOTE: By signing up to receive invoices electronically, you will no longer receive paper invoices by mail.

**Return the Electronic Invoicing Request to United Supply Company by mail or fax:**

To return your Electronic Invoice Request Form by mail, send to:

**United Supply Company  
Attn: Credit Department  
PO Box 410149  
Charlotte, NC 28241**

To return your Electronic Invoice Request Form by FAX:

**Fax form to: 704-587-1617**