

Template Worksheet - Select Metal

For Curved Arched Poles

Template **MUST** be made to the specifications on this worksheet.
If any information is missing, the template may be returned at customers cost.

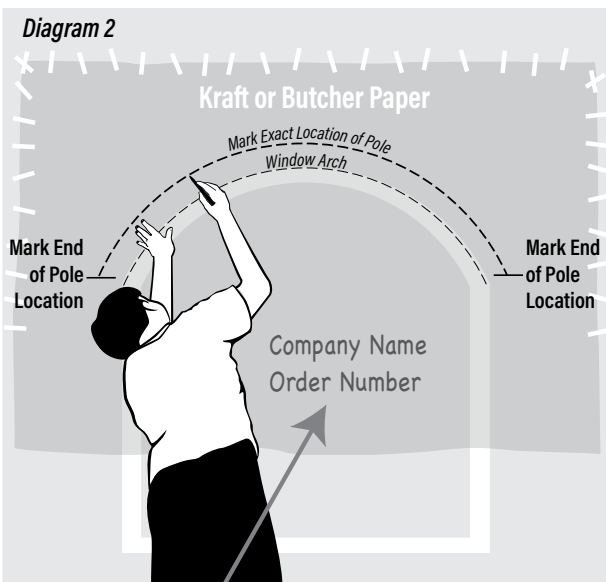
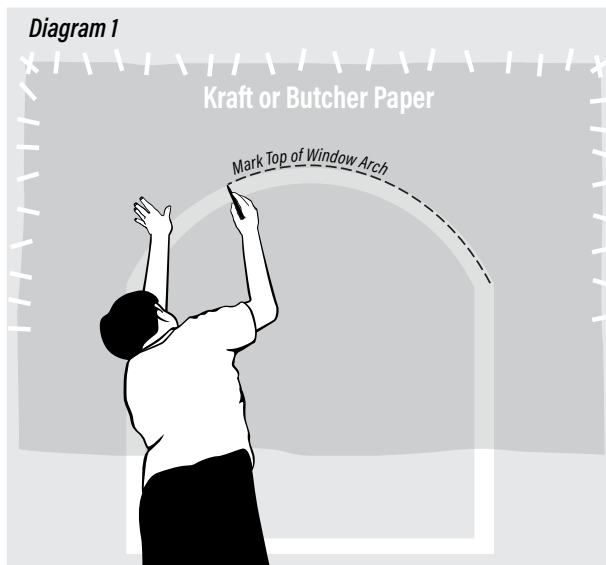
Please use these Instructions for preparing your template to confirm that all required information has been notated on the template prior to shipping.

Templates are required for all Curved Arched Poles

- Contact Customer Service to begin the order process, receive a quote #, and to get the address for the designated location to ship the template. Templates sent in without Quote #'s will not be processed until a quote has been entered by Customer Service.

Instructions for Preparing Your Template

- Butcher Paper or Kraft paper is recommended. If it is necessary to use more than one piece of paper to draw the entire template, customer **MUST** tape the pieces together so that measurements are continuous and easily read by fabrication team.
 - Templates **MUST** be actual **FULL-SIZE** pattern of the window/wall.
1. Adhere template paper to window or wall and outline the arch (*diagram 1*).
 2. Draw exact pole location (*diagram 2*).
 3. Mark ends of both sides of the pole.
 4. If pole must be spliced, mark desired placement of the splice. Center top is recommended.
 5. Confirm all measurements of the arch and template. Note measurements on the template.
 6. Include Company Name and Quote #/Order # on the template.
 7. Roll the template and place in a shipping tube along with a copy of this worksheet.
 8. Ship via FedEx or UPS to designated location provided by Customer Service.



Must Clearly Print Company Name and Order # on Template.

Arched Window

(Provide the Following Measurements):

Width to Ends of Pole - Measurement A = _____

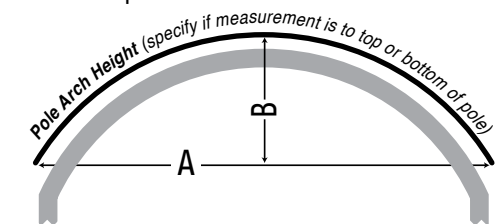
Arch Height - Measurement B = _____

Pole Diameter = _____

Required Measurements Clarifications

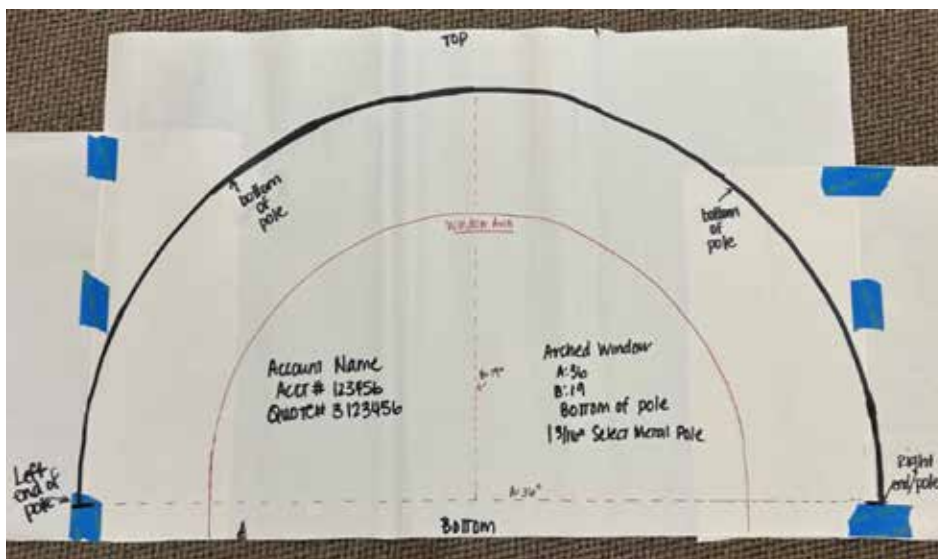
Curve of arch shown on the template is to be the exact pole placement.

Specify Here if Arch Height Measurement (B) is to
Bottom or Top of Pole: ☐ B = Bottom of Pole
☐ B = Top of Pole



Company Name

Order#



Example of Template With All Required Information Curved Poles for Arched Windows